



Dear Food Vendor:

Thank you for your interest in the 2022 Saturday, In the Park event to be held on Saturday, May 21, 2022 at the Bonne Terre City Park. Vendors may begin setting up at 9:00 a.m. on May 21. The rental fee for a food truck is a non refundable \$10 fee. **Space is limited, early reservations are strongly recommended.**

You must comply with the following regulations. By submitting the enclosed application, you are agreeing to the regulations listed below:

1. This letter is an application for the 2022 Saturday in the Park Festival ONLY.
2. Each Food vendor will pay \$10.00 for a 12 x 12 space. If additional space is needed it will be an additional \$10.00.
3. IF electricity is needed there is an additional charge of \$25.00 per vendor. NOTE" Spaces are sold in 12' sections only. 9 you must include the tongue of your trailer in your total feed needed. If any of your portion of you set up extends past the 12 x 12 area, you must purchase an additional space.)
4. Applications received on or after, May 1, 2022 are subject to a late application fee of \$15 per application
5. Specialty food items may be limited to one vendor is that is the only food items served by the vendor. i.e., Kettle Corn, Snow Cones, etc. Vendors selling more than one items will bot be limited or included as the sole vendor for any food item.
6. Booths are to be kept neat and uncluttered, all packaging material and extra supplies kept out of sight.
7. All food booths are subject to St. Francois County Health Department Regulations and Inspection.
8. Prices need to be displayed clearly and legibly.
9. This is an outside venue and vendors are responsible for weather protection. Recommend you bring cover for your book in the event of rain– canopy/tent covers are acceptable with tie down weights only.

10. **Entry fees are NON-REFUNDABLE UNDER ANY CIRCUMSTANCE.** However, if spaces are unavailable upon receipt of your application, application fees will be returned to you.
11. Vendors must comply with all local, state, and federal ordinances and laws. Anyone found in violation of any ordinance or law; will be asked to leave immediately.
12. Vendors are responsible for any applicable local sales tax related to sale of their products. Contact City of Bonne Terre at 573-358-5094 for the appropriate tax rate and payment details.
13. NO MUSIC of any kind is permitted by vendors.
14. NO ROVING VENDORS ARE ALLOWED< NO EXCEPTIONS.
15. NO PETS of any kind are allowed in the Bonne Terre City Park during the festival.

The Bonne Terre Parks Board and The city of Bonne Terre shall not be responsible for any injury, loss or legal action that may arise or come to the exhibitor or his/her agent or his/her good or property of the public from any cause whatsoever while the Festival premises are being occupied under this agreement. Exhibitor waives all claims for personal injury, damages to persons or property, including but not limited to medical expenses, costs, suits, fees, etc. however incurred against the Desloge Chamber of Commerce.

By submitting your application you agree to the following:

1. I understand the Bonne Terre Park Board has a right to accept or deny any application.
2. I understand I can expect a full refund if my application is not accepted. Further, I understand my fee shall not be refunded to me unless I am not accepted.
3. I understand the earliest I may set up is Saturday morning at 9:00 a.m. unless arrangements are made otherwise.

PRIOR CHECK IN REQUIRED: I understand I must check in at the Bonne Terre Parks Board pavilion prior to setting up. Contact Julie Pratte at 573-631-0391 for specific information or questions.

The following items are REQUIRED with applicant's submission:

1. check or money for the correct amount of the requested booth space. There will be a \$30.00 fee on any NSF checks.
2. Photos of your booth.
3. Signed contract
4. Copy of Liability Insurance Coverage (if applicable)
5. Email address for Acceptance letter
6. Menu items to be sold



2022 Food Vendor Application

Parks Board Use Only

Amount Paid _____

Date Received _____

Check # _____

Name of Business/Organization: _____

Contact Person: _____

Contact Phone: _____

Email: _____

Address: _____

Tax Id# _____

(this information is required by the city of Bonne Terre for Sales tax purposes. Please provide the information.)

Electrical information:

Electrical needs: _____ 110 volts _____ 220 volts

Type of unit (check one) _____ Tent _____ Trailer _____ Trailer/Mobile Unit

(Dimensions tongue to rear _____)

If trailer or mobile unit, indicate from which vehicle side you will be serving (circle one)

Driver side or Passenger side

Rental Fees

Food vendor 12x 12 space— \$ _____

Additional space(s) needed _____ @ \$10 \$ _____

Electrical needs @ \$25 \$ _____

Late Application Fee @ 15 \$ _____

TOTAL FEES ENCLOSED \$ _____

I have read and understand all rules and regulations. I agree to terms and conditions of this contract and understand this contract shall become binding upon written acceptance hereof by the board.

Food Vendor Signature

Date

Pleas drop off at Bonne Terre City Hall at 118 N. Allen St. Bonne Terre or mail to: Julie Pratte—Bonne Terre
Park Board 635 N. Division St. Bonne Terre, MO 63628

You will receive an email iindicating the acceptance of your application.

-----PARKS BOARD USE ONLY-----

_____ Application Received

_____ Accurate Payment

_____ Photo of Booth

_____ Menu Items Listed

_____ Electrical Requirements

_____ Measurements Included

_____ Application Approved

_____ Application Denied

Check Amount \$ _____ Date _____ Postmark _____

Board Signature _____ Date _____

Acceptance Email sent _____